



**The Park Federation Academy Trust
Western House Academy**

Admissions Criteria 2018 - 2020

Next Interim Review: August 2019.

Section 1: Introduction

Western House Academy will comply with the Schools Admissions and Appeals Codes. Western House Academy will be an inclusive school with no religious faith affiliations. The policy below sets out the admissions criteria for entry to Western House Academy in the academic year 2018/19 and 2019/20.

Section 2: Admissions Policy

Western House Academy Council will determine the admissions criteria of Western House Academy. The Local Authority will administer the offer of places on its behalf.

Pupil Admission Number

Academic Year 2018/19:

90 places will be available for entry into Reception, Year One, Year Two, Year Three, Year Four, Year Five and Year Six.

Academic Year 2019/20:

90 places will be available for entry into Reception, Year One, Year Two, Year Three, Year Four, Year Five and Year Six.

Section 3: Oversubscription Criteria

If there are fewer applicants than places, all applicants will be accepted.

Where the Academy is oversubscribed, after the admission of pupils with statements of special educational needs which names the Academy, priority for admission will be given as follows:

1. A child looked after (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption residence, or a special guardianship order.
2. Children who suffer from a long-term medical or psychological condition, which make it necessary for them to attend Western House Academy. Applications must be accompanied by medical evidence from a GP or Hospital Consultant.
3. Children who have a member of the immediate family who suffer from a long-term medical or psychological condition which make it necessary for them to attend Western House Academy. Applications must be accompanied by medical evidence from a GP or Hospital Consultant.

4. Children who have a sibling living in the same household who currently attend the full time school (not the nursery) and will continue to do so on the date of admission. A sibling refers to a brother or sister, half brother or sister with one parent in common, adopted brother or sister.

5. Children living nearest the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address and Western House Academy using a computerised mapping system.

Tie break: If two addresses are the same distance from the academy, the offering of a place will be decided by lottery.

Waiting List

Where the school fills all places, a waiting list will be maintained by the academy in the order of the over subscription criteria. Where a place becomes available we will advise the Local Authority of the child who is top of the list so that the home Local Authority can inform the parent that an offer can be made on behalf of Western House Academy.

Late applications

Late applications will be considered once all of the "on-time" applications have been allocated. After this, if a school place cannot be offered, they will be placed on the waiting list in order of the oversubscription criteria. Late applications cannot be placed at the bottom of the waiting list as it is considered that the child is being penalised twice and will therefore be placed on the waiting list in the same order as a timely application if a school place cannot be offered (2.14 of the Schools Admissions Code).

In Year Application

Applications for In Year Admission is to be made direct to Western House Academy.

Appeals

Parents who are refused a school place have the right to appeal to an Independent Appeal Panel.