



Values-based Education  
VbE Enhanced Quality Mark



PROUD TO BE A  
MUSIC MARK  
SCHOOL



**The Park  
Federation**

*to question is to grow*

## Western House Academy

*where every opportunity shapes a life*

18<sup>th</sup> September 2024

Dear Parent/Carer,

I hope this letter finds you well. I am writing to address an important matter regarding the timely collection of children from school. Recently, there has been an increase in the number of instances where children are being picked up late. Children who are not collected on time can feel anxious and distressed. It can create feelings of insecurity and worry, especially when they see other children being picked up on time. It also impacts on our staffing levels in the office.

To support parents and carers, we offer wraparound care services that provide a safe and caring environment for your children until you can collect them. Details of these services are as follows:

- **Morning Care:** Available from 7:30 AM to 8:30 AM.
- **Afternoon Care:** Available from 3:30 PM to 6:00 PM.

Please visit our website or contact the school office for more information on how to register for these services.

While I understand that some parents rely on older siblings for pick-ups, there are occasions when older siblings may not finish their activities on time. It remains the parents' responsibility to ensure that their children are collected promptly. We recognise that sometimes parents face one off exceptional circumstances and in this instance we would ask you to contact the office to let us know you are going to be late.

Should this issue continue, we will have no choice but to seek advice from Children's Services to ensure the safety and wellbeing of all children.

I appreciate your understanding and cooperation in this matter. Our priority is the wellbeing and safety of all our students, and your support is crucial in achieving this.

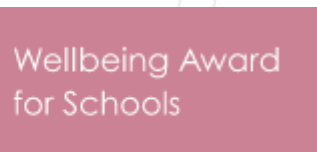
If you have any questions or need further assistance, please do not hesitate to contact the school office.

Thank you for your attention to this important matter.

Kind regards,

*Snowden*

Principal



2022-2025

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A Multi-Academy Trust

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